

Minutes of the Finance Committee

Thursday, October 20, 2011

Chair Haukohl called the meeting to order at 8:30 a.m.

Present: Supervisors Pat Haukohl, Rob Hutton, Bill Zaborowski, Dave Falstad, Pamela Meyer, and Jim Heinrich. Ted Rolfs arrived at 8:37 a.m. and left the meeting at 11:25 a.m. Hutton left at 11:10 a.m. and Meyer left at 12:50 p.m.

Also Present: Chief of Staff Mark Mader, County Board Chair Jim Dwyer, Personnel Committee Chair Duane Paulson, County Clerk Kathy Nickolaus, Chief of Staff Shawn Lundie, Senior Financial Analysts Bill Duckwitz and Clara Daniels, The Freeman Reporter Troy Laack, Budget Manager Keith Swartz, Financial Analyst Danielle Igielski, Corporation Counsel Tom Farley, Financial Analyst Kim Ho, Principal Assistant Corporation Counsel Linda Saafir, Health & Human Services Committee Chair Janel Brandtjen, Health & Human Services Director Peter Schuler, Health & Human Services Deputy Director Don Maurer, Administrative Services Manager Russ Kutz, Aging & Disability Resource Center Manager Cathy Bellovary, Nutrition and Aging Services Supervisor Mary Smith, and Citizen Bill Mitchell. Recorded by Mary Pedersen, County Board Office.

Schedule Next Meeting Dates

- October 25 (6:15 p.m.)
- October 31 (8:30 a.m.)

Chair's Executive Committee Report

Haukohl said the Executive Committee, at their last meeting, heard a presentation and update on the Wisconsin Southern Railroad Company and Commission. The County has contributed \$26,600 (Non-Departmental Fund) annually to the railroad, along with 13 other counties, to use towards capital improvements. The committee also reviewed upcoming internal audits. The County Clerk's audit will exclude the elections process since that was done previously. Lastly, the committee approved Ordinance 166-O-059, also on this agenda.

Discuss and Consider 2012 Operating Budgets for the Following Departments:

County Clerk

Nickolaus and Paulson were present to discuss the proposed 2012 operating budget for the County Clerk's Office. Paulson referred to State mandated employee contributions to the retirement fund and said it was difficult this year to determine exactly how budgets were affected, e.g., increases and decreases. Haukohl said this question has come up and Swartz provided an example of this as outlined in a handout. She said, however, this information is not explained in the budget book.

Rolfs arrived at 8:37 a.m.

Both revenues and expenditures are budgeted at \$689,605 – an increase of \$170,653 or 32.9%. The County tax levy is budgeted at \$312,360 – an increase of 0.6%. The dramatic increase is due to elections being held in 2012. The positions summary shows an increase of 0.70 (+0.65 in extra help

and +0.05 in overtime) for a total of 5.60 full-time equivalent (FTE) positions. Nickolaus went on to review the program highlights and financial summaries.

MOTION: Heinrich moved, second by Falstad to tentatively approve the 2012 operating budget for the County Clerk's Office. Motion carried 7-0.

County Executive

Lundie, Daniels, and Paulson were present to discuss the proposed 2012 operating budget for the County Executive's Office. Both revenues and expenditures are budgeted at \$559,069 – a zero increase. The County tax levy is budgeted at \$547,569 – a decrease of \$1,000 or 0.2%. The positions summary shows an increase of 0.15 in regular positions for a total of 4.69 FTE positions. Lundie went on to review the strategic outcomes and objectives, program highlights, and activity data.

MOTION: Zaborowski moved, second by Falstad to tentatively approve the 2012 operating budget for the County Executive's Office. Motion carried 7-0.

County Board

Dwyer, Mader, and Paulson were present to discuss the proposed 2012 operating budget for the County Board Office. Revenues, expenditures, and the County tax levy are each budgeted at \$1,172,875 – a decrease of \$42,987 or 3.5%. The total number of positions remains unchanged at 7.00 FTE positions. Mader and Dwyer went on to review the strategic outcomes and objectives, activity/workload data, program highlights, and the financial summaries.

MOTION: Zaborowski moved, second by Heinrich to tentatively approve the 2012 operating budget for the County Board Office. Motion carried 7-0.

Corporation Counsel

Farley, Saafir, Ho, and Paulson were present to discuss the proposed 2012 operating budget for the Corporation Counsel's Office which includes Child Support. Revenues are budgeted at \$2,650,695 – an increase of \$9,492 or 0.4%. The County tax levy is budgeted at \$1,368,901 – an increase of \$26,893 or 2.0%. Expenditures are budgeted \$4,019,596 – an increase of \$36,385 or 0.9%. The positions summary show an increase of 0.46 (+0.39 in extra help and +0.07 in overtime) for a total of 41.89 FTE positions. Farley and Saafir went on to review the financial summaries, strategic outcomes and objectives, program highlights, and activity/workload data.

MOTION: Falstad moved, second by Zaborowski to tentatively approve the 2012 operating budget for the Corporation Counsel's Office. Motion carried 7-0.

Health & Human Services Department

Schuler, Maurer, Kutz, Bellovary, and Brandtjen were present to discuss the proposed 2012 operating budget for the Health & Human Services Department. Schuler and staff spoke of a difficult budget due to State budget changes. This includes a \$430,000 reduction in Youth Aids funding. The size of the cut is unprecedented and it is a very successful program. The State is requiring counties to form their own consortiums to provide Economic Assistance services. Waukesha County will be part of the Moraine Lakes Consortium which includes various surrounding counties and Fond du Lac County. Plans to privatize were abandoned as statistics

show fraud and private profit have hurt services elsewhere. Schuler said this will be challenging and is a huge change. Staff also discussed concerns with the Family Care Program and that the State has reneged on its promise to fully fund it which results in counties being liable for the remaining funds.

Hutton left the meeting at 11:10 a.m.

Brandtjen and staff briefly discussed an amendment she is proposing to keep the secured girls area open at the Waukesha County Juvenile Center. The budget calls for outsourcing this service to Washington County. Haukohl advised this will be discussed further and considered at the October 31 Finance Committee meeting.

Rolfs left the meeting at 11:25 a.m.

Meyer left the meeting at 12:50 p.m.

The committee recessed at 12:50 p.m. and reconvened at 1:30 p.m.

Total all funds, both revenues and expenditures are budgeted at \$63,628,693 – a decrease of \$4,405,297 or 6.5%. The County tax levy is budgeted at \$24,780,678 – an increase of \$244,270 or 1.0%. The positions summary shows a decrease of 4.13 (-1.56 regular positions, -2.85 in extra help, and +0.28 in overtime) for a total of 407.54 FTE positions. Schuler, Maurer, and Bellovary went on to review the financial summaries, strategic outcomes and objectives, program highlights, and activity data.

MOTION: Heinrich moved, second by Falstad to tentatively approve the 2012 operating budget for the Health & Human Services Department. Motion carried 4-0.

MOTION: Zaborowski moved, second by Heinrich to adjourn at 3:05 p.m. Motion carried 4-0.

Respectfully submitted,

Pamela Meyer
Secretary